

Gloucester Rangers Board of Directors Meeting



Bob McQuarrie Orleans Wood Meeting Room

June 20, 2016, 1830

Called by Kevin Carroll, President

AGENDA

CALL TO ORDER	
ATTENDANCE	
AGENDA APPROVAL	
PREVIOUS MEETING	<ul style="list-style-type: none"> ▪ Action items review ▪ Minutes review ▪ Approval
NEW BUSINESS	<p><u>BRUCE</u></p> <ul style="list-style-type: none"> ▪ Terry Fox Run. ▪ Liaisons. ▪ GRMHA Policy and Procedure Review. ▪ Calendar. ▪ Prep for Aug meeting. ▪ Orientation night. <p><u>KARINA</u></p> <ul style="list-style-type: none"> ▪ Social media awareness night. ▪ Rowan's Law. <p><u>MARC</u></p> <ul style="list-style-type: none"> ▪ Team budget template. <p><u>ROB</u></p> <ul style="list-style-type: none"> ▪ Tryout ice contract.
ROUND-TABLE REPORTS	
ADJOURN MEETING	

MEETING MINUTES

CALL TO ORDER	Meeting called to order at: 1832
ATTENDANCE (*PRESENT)	
<u>PRESIDENT</u>	KEVIN CARROLL
<u>VICE PRESIDENT, HOCKEY OPERATIONS</u>	BRUCE PICKARD
<u>VICE PRESIDENT, ADMINISTRATION</u>	SHANNON WHEELER BRADLEY
<u>TREASURER</u>	MARC CAMPBELL
<u>DIRECTOR, DISCIPLINE</u>	MATTHEW HOUGH

Gloucester Rangers Board of Directors Meeting



Bob McQuarrie Orleans Wood Meeting Room

June 20, 2016, 1830

Called by Kevin Carroll, President

<u>DIRECTOR, EQUIPMENT</u>	<u>JF SEGUIN</u>	
<u>DIRECTOR, PUBLIC RELATIONS</u>	<u>STEPHANIE CUMMINS</u>	
<u>DIRECTOR, LEAGUE REPRESENTATIVE</u>	<u>KARINA ROLLAND SARDANA</u>	
<u>DIRECTOR, RISK & SAFETY</u>	<u>STEVE LACROIX</u>	
<u>DIRECTOR, ICE SCHEDULER</u>	<u>ROB MEEKIN</u>	
<u>DIRECTOR, TOURNAMENTS</u>	<u>TRICIA SUYS</u>	
<u>SECRETARY</u>	<u>TRACY LAGER</u>	
<u>PAST CHAIR</u>	<u>JENN PRIMEAU</u>	
<u>GHA REPRESENTATIVE</u>	<u>REG MACDONALD</u>	
AGENDA APPROVAL	<ul style="list-style-type: none"> ▪ Anything more to add? 	
PREVIOUS MEETING <ul style="list-style-type: none"> ▪ ACTION ITEMS REVIEW ▪ MINUTES REVIEW & APPROVAL 	<ul style="list-style-type: none"> ▪ Reviewed action items from May. 2016. ▪ Marked “complete” or “in progress”. ▪ Approval of May 9th, 25th 2016, AGM meeting minutes: <ul style="list-style-type: none"> ○ Moved: Karina ○ Seconded: Bruce ○ Carried 	
NEW BUSINESS		
MEMBER	DISCUSSION	ACTION
VICE PRESIDENT OPERATIONS	<ul style="list-style-type: none"> ▪ Terry Fox Run. Sept. 18th. Bruce will send to coaches and let them decide. ▪ Confirm liaisons, quick recap of duties and best practices. ▪ GRMHA Policy and Procedure Review: <ul style="list-style-type: none"> ○ Review GRMHA Rules and Regulations. ○ Review and update of Team Officials guide. ○ Review and removal of Operating Procedures. ▪ Prep for Aug meeting. ▪ Orientation Night. ▪ Coach certification – Rangers will pay for one Dev1 per team. Motion Bruce. 2nd Marc. Carried. ▪ Tournaments and blackouts submitted. 	<ul style="list-style-type: none"> ▪ Bruce send Terry Fox details to coaches (complete). ▪ Bruce to amalgamate R&R and Ops Procedures and circulate for review and comment (complete). ▪ Tracy add calendar review as standing agenda item (complete).

Gloucester Rangers Board of Directors Meeting



Bob McQuarrie Orleans Wood Meeting Room

June 20, 2016, 1830

Called by Kevin Carroll, President

<p>DIRECTOR, LEAGUE REPRESENTATIVE</p>	<ul style="list-style-type: none"> ▪ Social media awareness night for players & parents Maj PW to midget mid/end Sept. done via Ken / Endeavour Sports Group. \$120 per team to be approved by board. Parents can/should attend. Include in team fees. Board members can attend. Do once per year at beginning of season. Motion: Karina, 2nd: Tracy. Carried. ▪ Rowan's law/concussion protocol - baseline testing should be done for Maj PW & above, all three companies I've had discussions vary from basic computer screen testing (with no aftercare) to cognitive & physical testing with post injury treatment) -all have requested to minimize cost they would want team to come on same day for assessment. Cost varies. Can go as team or as individuals. Reiterate at coaches meeting, 1st team meeting, and Steve w Trainers. This season run a pilot program to highly encourage baseline testing prior to start of play for minor bantam and up, and suggested/recommended for below bantam. Add \$30/player to team budget as optional and let team vote on at 1st meeting. Motion: Karina. 2nd: Bruce. Carried. ▪ Sent League all coaches info. 	<ul style="list-style-type: none"> ▪ Karina will put together a package for posting on website, as FYI. (in progress - waiting to confirm date).
<p>TREASURER</p>	<ul style="list-style-type: none"> ▪ Review and approve team budget template. Motion to approve: Marc, 2nd Karina, carried. 	<ul style="list-style-type: none"> ▪ Marc update team bank letters (complete).
<p>DIRECTOR, ICE SCHEDULING</p>	<ul style="list-style-type: none"> ▪ Review tryout ice contract, sign. ▪ Everyone (liaisons) email ex game requests to coach and Rob. ▪ Tournaments submitted. 	
ROUND TABLE REPORTS		
<p>PRESIDENT</p>	<ul style="list-style-type: none"> ▪ GHA meeting recap. All coaches approved. ▪ HEO AGM, HEO Minor AGM recap. ▪ Orientation meetings (4): novice, atom, peewee, bantam. Optional for all (don't specify on invite whether optional or mandatory). 	

Gloucester Rangers Board of Directors Meeting



Bob McQuarrie Orleans Wood Meeting Room

June 20, 2016, 1830

Called by Kevin Carroll, President

	<ul style="list-style-type: none"> Kevin ask Reg re HEO room for our board meetings. 	
VICE PRESIDENT OPERATIONS	<ul style="list-style-type: none"> Contact clinics – one booked for pre-tryouts. Will see what attendance is like at first one, and then determine if we want to run more. 	<ul style="list-style-type: none">
VICE PRESIDENT ADMINISTRATION	<ul style="list-style-type: none"> Registrations at 120. 	<ul style="list-style-type: none"> Shannon put liaison email addresses online; delete old team news items, rosters, etc. prior to tryouts (complete).
TREASURER	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
DIRECTOR, CONDUCT AND DISCIPLINE	<ul style="list-style-type: none"> Nothing to report. 	<ul style="list-style-type: none">
DIRECTOR, EQUIPMENT	<ul style="list-style-type: none"> Placed the equipment order for next season with JOG. 	<ul style="list-style-type: none"> JF place the order for garment bags and manager bags by end of month (complete).
DIRECTOR, PUBLIC RELATIONS	<ul style="list-style-type: none"> Absent. 	<ul style="list-style-type: none">
DIRECTOR, RISK AND SAFETY	<ul style="list-style-type: none"> Coaches have been submitting their police checks. Board have to get theirs done. 	<ul style="list-style-type: none"> Kevin will check GHA rules to see if we can change validation length from two years to three (complete)

Gloucester Rangers Board of Directors Meeting



*Bob McQuarrie Orleans Wood Meeting Room
 June 20, 2016, 1830
 Called by Kevin Carroll, President*

DIRECTOR, ICE SCHEDULING		Rob contact Sensplex to confirm age levels of Capital Gold Rush tournament, both weekends. CC Tricia (complete).
DIRECTOR, TOURNAMENTS	<ul style="list-style-type: none"> ▪ Nothing to report. 	▪
SECRETARY	<ul style="list-style-type: none"> ▪ 2016/17 board meeting room bookings – have not received reply from HEO. ▪ June 20/16 Board Meeting Bob McQuarrie booked ▪ Aug. 9/16 Board Meeting ▪ Aug. 16/16 Coaches Meeting/RSP ▪ Aug. 18/16 Orientation – sent request to Durrell ▪ Sept. 13/16 Board Meeting ▪ Oct. 11/16 Board Meeting ▪ Nov. 8/16 Board Meeting ▪ Dec. 13/16 Board Meeting ▪ Jan. 10/17 Board Meeting ▪ Feb. 13/17 (Mon) Board Meeting ▪ Mar. 21/17 Board Meeting ▪ Apr. 11/17 Board Meeting ▪ May 9/17 Board Meeting ▪ May 23/17 AGM 	▪
PAST CHAIR	<ul style="list-style-type: none"> ▪ Absent 	
GHA REP	<ul style="list-style-type: none"> ▪ Absent 	▪
CLOSING	<ul style="list-style-type: none"> ▪ Next meeting Aug. 9th. ▪ Moved: Rob ▪ 2nd: Steve ▪ Carried ▪ Adjourned at 2026. 	<ul style="list-style-type: none"> ▪ Tracy convene next meeting (complete).