

# Gloucester Rangers Board of Directors Meeting



*Fred Barrett Meeting Room  
 Aug. 9th, 2016, 1830  
 Called by Kevin Carroll, President*

## AGENDA

CALL TO ORDER	
ATTENDANCE	
AGENDA APPROVAL	
PREVIOUS MEETING	<ul style="list-style-type: none"> <li>▪ Action items review</li> <li>▪ Minutes review</li> <li>▪ Approval</li> </ul>
NEW BUSINESS	<p><u>BRUCE</u></p> <ul style="list-style-type: none"> <li>▪ Calendar review</li> <li>▪ Removal of GRMH operating procedures document from governance documents.</li> <li>▪ Discussion on GRMH Team Officials Guide.</li> <li>▪ Approval of goalie training for 16/17.</li> <li>▪ Review of coach meeting agenda for 15 Aug 16.</li> <li>▪ Review of orientation night agenda for 18 Aug 16.</li> <li>▪ Discussion of liaison duties.</li> <li>▪ Update on midget coach status.</li> <li>▪ Update on tryout process.</li> </ul> <p><u>KARINA</u></p> <ul style="list-style-type: none"> <li>▪ Fundraising ideas.</li> </ul> <p><u>STEVE</u></p> <ul style="list-style-type: none"> <li>▪ Police record check motion.</li> </ul>
ROUND-TABLE REPORTS	
ADJOURN MEETING	

## MEETING MINUTES

CALL TO ORDER	Meeting called to order at: 1836
ATTENDANCE (*PRESENT)	
<u>PRESIDENT</u>	<u>KEVIN CARROLL</u>
<u>VICE PRESIDENT, HOCKEY OPERATIONS</u>	<u>BRUCE PICKARD</u>
<u>VICE PRESIDENT, ADMINISTRATION</u>	<u>SHANNON WHEELER BRADLEY</u>
<u>TREASURER</u>	<u>MARC CAMPBELL</u>

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DIRECTOR, DISCIPLINE	<b>MATTHEW HOUGH</b>	
DIRECTOR, EQUIPMENT	<b>JF SEGUIN</b>	
DIRECTOR, PUBLIC RELATIONS	<b>STEPHANIE CUMMINS</b>	
DIRECTOR, LEAGUE REPRESENTATIVE	<b>KARINA ROLLAND SARDANA</b>	
DIRECTOR, RISK & SAFETY	<b>STEVE LACROIX</b>	
DIRECTOR, ICE SCHEDULER	<b>ROB MEEKIN</b>	
DIRECTOR, TOURNAMENTS	<b>TRICIA SUYS</b>	
SECRETARY	<b>TRACY LAGER</b>	
PAST CHAIR	<b>JENN PRIMEAU</b>	
GHA REPRESENTATIVE	<b>REG MACDONALD</b>	
AGENDA APPROVAL	<ul style="list-style-type: none"> <li>▪ Anything more to add?</li> </ul>	
PREVIOUS MEETING	<ul style="list-style-type: none"> <li>▪ Reviewed action items from June 2016.</li> <li>▪ Marked “complete” or “in progress”.</li> <li>▪ <i>Approval of June meeting minutes:</i> <ul style="list-style-type: none"> <li>○ <i>Moved: Rob</i></li> <li>○ <i>Seconded: Karina</i></li> <li>○ <i>Carried</i></li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>▪ ACTION ITEMS REVIEW</li> <li>▪ MINUTES REVIEW &amp; APPROVAL</li> </ul>		
NEW BUSINESS		
MEMBER	DISCUSSION	ACTION
VICE PRESIDENT OPERATIONS	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
DIRECTOR, LEAGUE REPRESENTATIVE	<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
TREASURER	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
DIRECTOR, ICE SCHEDULING	<ul style="list-style-type: none"> <li>▪</li> </ul>	
ROUND TABLE REPORTS		
PRESIDENT	<ul style="list-style-type: none"> <li>▪ Briefed attendance at GHA meeting, teams put forward.</li> <li>▪ Refs need to recertify this month.</li> <li>▪ GHA looking for VP admin.</li> <li>▪ Home assoc sending carryover suspension.</li> <li>▪ New discipline chair. Items will now be pushed down to the assoc.</li> <li>▪ EPAC app tracking for concussion injuries, protocol, etc. We may be part of pilot.</li> </ul>	<ol style="list-style-type: none"> <li>1. <i>Kevin will send EPAC app details to Steve to review and determine if we will trial. (complete)</i></li> <li>2. <i>Kevin will send</i></li> </ol>

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	<ul style="list-style-type: none"> <li>Do Rangers need a disclaimer for players getting injured during play? (GHA to determine).</li> <li>Hockey Canada reviewing development model, what age should competitive start, etc.</li> </ul>	<p><a href="#"><u>Canadian Development Working Group details to Board for review and discussion. (complete)</u></a></p>
<p>VICE PRESIDENT OPERATIONS</p>	<ul style="list-style-type: none"> <li>Calendar review</li> <li><u>Removal of GRMH Operating Procedures document from Governance documents. All covered in either bylaws or R&amp;R. Proposal to delete from our governance docs. Moved Karina, second Steve. Carried.</u></li> <li>Discussion on GRMH Team Officials Guide – can we make this as appendix to R&amp;R?</li> <li><u>Approval of Goalie Training for 16/17. Motion Amped as Ranger goalie development partner: Steve, 2<sup>nd</sup> JF. Carried.</u></li> <li>Review of Coach Meeting Agenda for 15 Aug 16. Sent agenda. Go through orientation night, tryouts, FIT, concussions, affiliations, F, D &amp; G sessions, A &amp; AA coaches have to work together, balancing.</li> <li>Review of Orientation Night Agenda for 18 Aug 16. Novice and atom coaches to be more detailed. Older level more of a Q &amp; A.</li> <li>Discussion of Liaison Duties. Karina sent a roadmap to Board. Docs are in Dropbox. Phase 1 email release. Phase 2 email (1) release with feedback if requested, or (2) made team with instructions. <u>Motion for email releases 2016-17 Karina, 2<sup>nd</sup>, Bruce, carried.</u></li> <li>For those who “sit” for a tryout session, will not be told in advance, will be told as they register, and will specify they must sit in stands, not visit dressing room, etc.</li> <li>Reg - GHA competitive meeting. Metcalfe/Russell/Leitrim agreement for Rep B. One-year trial. Certain assoc will host certain birth years.</li> <li>Update on Midget Coach status.</li> </ul>	<ul style="list-style-type: none"> <li><a href="#"><u>GRMH Team Officials Guide/appendix to R&amp;R? Tracy &amp; Kevin to review and compare. (complete)</u></a></li> <li><a href="#"><u>Steph will send out orientation details with attachments. (complete)</u></a></li> <li><a href="#"><u>Marc will send budget template to coaches prior to coach meeting 15<sup>th</sup>. (complete)</u></a></li> </ul>

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	<ul style="list-style-type: none"> <li>Update on Tryout process.</li> </ul>	
VICE PRESIDENT ADMINISTRATION	<ul style="list-style-type: none"> <li>Registration update. Body contact update.</li> <li>Tryouts – will give everyone access to Goalline for their teams. Let Shannon know about releases ASAP so she can let home assoc know and update Goalline.</li> <li>Print for orientation.</li> <li>Tweet and post tryout schedule. Subject to change. Make release dates clear.</li> <li>Liaisons refer requests for ex games to coaches from now on, not Rob.</li> </ul>	<ul style="list-style-type: none"> <li><u>Body contact - Reg will tweet for GHA, and raise at minor council tomorrow. (complete)</u></li> <li><u>Bruce to create tryout teams by Friday. (complete)</u></li> <li><u>Shannon will tweet and post tryout schedule. (complete)</u></li> </ul>
TREASURER	<ul style="list-style-type: none"> <li>Cash balance, advances, tryout ice, league fees review.</li> <li><u>Audit committee – Steve, Rob, JF. Motion for new audit committee Mark. 2<sup>nd</sup> Karina. Carried.</u></li> </ul>	
DIRECTOR, CONDUCT AND DISCIPLINE	<ul style="list-style-type: none"> <li>One coach and three player suspensions. Reg provided details. Players not registered so far. Have to ask for permission to tryout. If any suspensions during tryouts contact Reg ASAP. Let their liaisons know.</li> <li>Tryout penalties – come off go to back of line, keep 5 on 5. Ex games are reg penalties. Liaisons work out w ref. Three-minute warm up. 15/15/15. Need to work out goalie rotation depending on #.</li> </ul>	
DIRECTOR, EQUIPMENT	<ul style="list-style-type: none"> <li>Received tryout jerseys and socks. Need pucks, + separate for goalie evals. Liaisons need trainer kit. JF will bring all banners, etc. Lacroix working on price list. No more Easton. Primarily CCM.</li> </ul>	<ul style="list-style-type: none"> <li><u>JF organizing apparel days at Lacroix. (complete)</u></li> <li><u>JF get invoices and give to Marc. (complete)</u></li> <li><u>Reg get quote for Ranger</u></li> </ul>

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		<p><u>pucks.</u> <u>(complete)</u></p> <ul style="list-style-type: none"> <li>▪ <u>Steph will create photo night schedule.</u> <u>(complete)</u></li> <li>▪ <u>Once midget teams made, Steph to determine who qualifies for Ranger rings.</u> <u>(complete)</u></li> <li>▪ <u>Steph sending orientation night tweets, body contact, tryout registration, incl tryout sched.</u> <u>(complete)</u></li> <li>▪ <u>Tracy book photo nights.</u> <u>(complete)</u></li> </ul>
DIRECTOR, PUBLIC RELATIONS	<ul style="list-style-type: none"> <li>▪ Do not use last season’s tryout jersey!</li> <li>▪ Team photo nights Sept 20-21. Midget Oct 22 tentative.</li> </ul>	
DIRECTOR, LEAGUE REPRESENTATIVE	<ul style="list-style-type: none"> <li>▪ Timekeeper clinic Sept 15 &amp; 20 HEO boardroom Richcraft. Timekeepers must be certified.</li> <li>▪ Team declarations in.</li> <li>▪ Shortage of ice for other associations. Shortening game times?</li> </ul>	<ul style="list-style-type: none"> <li>▪ <u>Karina to update all docs that will be sent to kids once teams are formed: social media, etc.</u> <u>(complete)</u></li> </ul>
DIRECTOR, RISK AND SAFETY	<ul style="list-style-type: none"> <li>▪ Change all Ranger docs from two to three years for PRC requirement, to align w HEO. No motion/vote required. These minutes provide rationale and archive (Reg). Bruce will change. Bruce and Kevin to remind coaches during coach meeting. Board also needs the PRC.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <u>Bruce to change all Ranger docs from two to three years.</u> <u>(complete)</u></li> <li>▪ <u>Bruce and Kevin</u></li> </ul>

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		<p><u>to remind coaches during coach meeting. (complete)</u></p> <ul style="list-style-type: none"> <li>▪ <u>Board members check their PRC. (complete)</u></li> </ul>
DIRECTOR, ICE SCHEDULING	<ul style="list-style-type: none"> <li>▪ Busy July w new City of Ottawa rules. Sched done til March 2017 incl playoffs. When reg season starts will do up to Jan 1<sup>st</sup>, by end of Sept. Endeavor moved to Tuesday's at Richcraft. 93 extra hours of ice (surplus) est if we only have one midget team. 55 hours ice for reg season incl 5 Endeavor.</li> <li>▪ Tryouts minor atom and minor peewee A no ex games. Just intersquad. Rob will keep looking &amp; ask Kevin Graham to help out. Major peewee 3<sup>rd</sup> and 4<sup>th</sup> are against Grads, 5<sup>th</sup> is intersquad. Skills for novice and minor atom only w Endeavor.</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
DIRECTOR, TOURNAMENTS	<ul style="list-style-type: none"> <li>▪ In contact w Goldrush rep. Sent email reminder for registration.</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
SECRETARY	<ul style="list-style-type: none"> <li>▪ Nothing to report.</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
PAST CHAIR	<ul style="list-style-type: none"> <li>▪ Absent.</li> </ul>	
GHA REP	<ul style="list-style-type: none"> <li>▪ FIT – GHA motion to get rid of FIT was not passed.</li> <li>▪ Reg zone chair for 67's.</li> <li>▪ Thanks from GHA for everyone volunteering.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <u>Shannon to send coach issues directly to Reg. (complete)</u></li> </ul>
CLOSING	<ul style="list-style-type: none"> <li>▪ <u>Next board meeting Sept. 13<sup>th</sup>.</u></li> <li>▪ <u>Moved: Bruce</u></li> <li>▪ <u>2<sup>nd</sup>: Steve</u></li> <li>▪ <u>Carried</u></li> <li>▪ Adjourned at 2103.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <u>Tracy convene next meeting. (complete)</u></li> </ul>