



Meeting Record of Decision
Gloucester Rangers Board of Directors
October 17, 2011, 6:30 pm
Fred Barrett – Meeting Room

Attendees: Gary Schreider (GWS), Gregg Stepto (GS), Jennifer Primeau (JP), Christine Castleman (CC), Marc Berube (MB) Heather DeChamplain (HD),

Absent: Ed Hansen (EH), Reg MacDonald (RM), Rob Bateman (RB), Ernie Schroeder (ES), Martin Taillefer (MT)

Topic / Reports	Discussion	Action
Approval of Agenda	<p>Meeting called to order at 6:30pm.</p> <p><i>Motion to approve the agenda as presented</i> – Moved by GWS seconded by MB – carried.</p>	
Previous Minutes	<p>Minutes from the September 13, 2011 meeting were reviewed. No errors or omissions were identified.</p> <p>Actions from Minutes</p> <ul style="list-style-type: none"> • JP to update GRMH Operating Procedures & Policy on usage of Garment Bags, and Colourless Drinks • ES notified Team Managers of Garment Bag decisions and enforcement. <p><i>Motion to approve minutes of September 13, 2011 as prepared.</i> Moved (CC) – seconded (MB) – carried.</p>	
Update From Chair	<p>The Major Bantam coach from last season has fully paid back his debt to the Rangers. Now considered a member in good standing. All affected parents notified from last season's team were advised.</p> <p>Attended ODMHA Presidents meeting.</p> <ul style="list-style-type: none"> • Motion was put forward to more equitably balance votes between Minor Hockey and Junior Hockey. • Support for a meeting prior to the next ODHA meeting among minor hockey presidents to discuss and address any minor hockey concerns that would be presented and/or discussed at the ODHA. • A second motion was put forward to have all trainers certified at level 2. The motion was defeated. • It was suggested that Rangers Board should be planning for this as a future requirement for Rangers Trainers. 	

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	<p>GHA Meeting – JP did not attend but MT attended on behalf of the Rangers.</p> <ul style="list-style-type: none"> • A motion to change the Rules and Regs for the signing of affiliates was put forward and seconded by the Rangers. When the affiliate being signed is from another association, then both associations must sign off on the affiliation form. The current practice is only the home association signs off but it makes it difficult for tracking purposes when the receiving association doesn't have to sign off. When the affiliation is within the same association – for example, from one Ranger team to another, then just the one association must sign – and in the case of the example, just the Rangers Chair or VC Admin would need to sign. <p>There was some confusion/mis-understanding around signing affiliated players this year. The Ranger Board needs to define the process and service levels for signing affiliated players, as well as the roles and responsibilities of the teams and the board. This process to be included in the GRMH Operating Procedures & Policy.</p> <p>JP and MB will be attending a meeting on Competitive Hockey hosted by Mike Ennis on Oct 18th. Two members from each GHA association were invited to participate.</p> <p>Website Update –</p> <ul style="list-style-type: none"> • Team Pages and Main Pages are developed. • Feedback to website developer has been provided. • Teams may post own content (Login and Password is required) <p>A Thank-you to George _Lajeunesse for coordinating the Rangers Picture night.</p>	<p>Defined process and roles and responsibilities of teams and the Board to be added to Operating Policies and Procedures and Team Officials Guide</p>
<p>Update From VC Hockey Operations</p>	<p>CC went through the file from last season's Director of Risk and Safety to find the police checks that were completed last season. Those from last year can be re-used provided that they are valid up to April 2012 – otherwise another one will be required.</p> <p>There have been request by teams about whether they could put sponsor patches on the team jerseys. Board decision was not to allow this in order to maintain the jerseys.</p> <p>For next year re-assignments, confirmation that the Board decision was that they will be done by email except for the final re-assignments. This was discussed and agreed upon at the tryout post mortem session in September.</p>	

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	<p>Player and Goalie Clinics - questions being asked as to the equity between these two types of sessions and is this the same value for these positions. Currently 4 goalies per session vs. 4 teams (forward and defence). MB to ask EH if we can move from 4 to 6 goalies per session.</p> <p>Reimbursement for coaches clinics – as per past practice, the Rangers will pay any fees for the Head coach and one assistant. The fees for trainer course are to be paid by team.</p>	
<p>Update From VC Administration</p>	<p>The Affiliation Backlog of forms with the GHA has been cleared and teams rosters have been approved and are up to date.</p> <p>There are still a few team staff that have not completed the speak out course but CC is following up with those teams.</p> <p>Following teams have yet to sign Affiliated Players:</p> <ul style="list-style-type: none"> • Minor Atom White • Minor PeeWee AA • PeeWee A Green • Midget AA <p>All Affiliations must be in By Oct 31st. After this date all requests will be treated as exceptions.</p> <p>Still waiting on some associations transfers to be received.</p> <p>All reconciliations between Rangers and Home Associations are expected to be completed by Oct 31' 2011.</p> <p>All try-out refunds have been sent out.</p> <p>Not all Fairplay forms have been returned but CC is following up with the team managers.</p>	<p>MB To follow-up with teams</p> <p>CC to follow-up with with teams on missing forms.</p>
<p>Update From Treasurer</p>	<p>No update but bank and financial statements to be sent to the Board via email.</p>	
<p>Update From Secretary</p>	<p>Nothing to report.</p>	
<p>Update From Director Conduct and Discipline</p>	<p>ODMHA Code of Discipline in the hand books will be available soon.</p> <p>Team Managers are delegating the reporting function to other team representatives. Sometimes the reporting of game infractions are not being handled properly. GWS to send note reminding managers and coaches that reporting of suspensions must be timely, and that the coach is ultimately responsible for reporting of suspensions.</p>	<p>GWS to send reminder note to coaches and managers.</p>

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	<p>All game sheets should be forwarded to both GWS and JP, as the GHA needs to see copies of the game sheets from tournaments.</p> <p>GWS requires access to referee notification system. Currently only RM and GHA Discipline person have access. GWS will request access from RM.</p> <p>GWS does not have key to the mail room but will follow up with ES to get one.</p> <p>Question as to when the Audit Committee will be meeting. It was suggested that the audit committee meet prior to the next scheduled meeting.</p>	<p>GWS to request access to referee notification system.</p> <p>GWS to contact ES to obtain key</p>
<p>Update From Director, Equipment</p>	<p>Update was provide in a separate email:</p> <p>Equipment Update:</p> <ul style="list-style-type: none"> - All game jerseys have been given out along with socks - appeared to be some confusion on the part of new team managers that all game socks needed to be purchased - New Ranger pins have been ordered and are on their way - New Ranger helmet decals have been received and distributed to only 7 teams that were interested...some teams again thought these were supplied free of charge.. - New Helmet numbers have been received and distributed to the 5 teams interested - Extra jerseys have been ordered and have been notified that they are complete...they are waiting to ship until their second half of the payment is received. Spoke to RB last week on this and he indicated that this would be paid by end of week. - Was able to send 5 teams worth of old jersey's to Nunavut for far north teams. 	
<p>Update From Director, Risk and Safety</p>	<p>JP provided the following update on behalf of EH.</p> <p>Following up with teams for Police Checks. All individuals who cannot produce a receipt will be removed from the team by whatever cut off date is established by the Board. A reminder will be sent to all teams.</p>	<p>EH to send reminder to teams with final date for submitting before Board takes action.</p>
<p>Update From Director, League Rep</p>	<p>Update provided by email</p> <p>Nothing to report from the League - all seems to be</p>	

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	running smoothly from my perspective. There is an OEMHL meeting on Thursday that I plan to attend.	
Update From Director, Ice Scheduling	<p>Received all the ice for November.</p> <p>Ice is becoming difficult to rent especially in January and February. Allotment provided by GHA does not provide for adequate practice sessions for Rangers teams. May have to look for ice in more non-traditional venues. Approval given to HC to look for and rent ice anywhere.</p> <p>HC to remind teams that they should block off Thursdays as unavailable for away tournaments.</p>	
Update From District 9 Chair	RM un-available to attend meeting as he is attending a AAA Presidents Meeting. A debrief to be provided at the next meeting.	RM to update Ranger board on AAA developments
New Business	<p>JP indicated that Pamela Boisvert has come forward to volunteer for the position of Director, Public Relations.</p> <p><i>Motion to confirm Pamela Boisvert in to the position of Director, Public Relations. Moved by GWS and seconded by MB – carried.</i></p>	
Closing	<i>Motion to adjourn the meeting at 8:30pm. Moved by MB and seconded by HD – carried.</i>	